

JOB CLASSIFICATION SYSTEM – Review Target Timelines by Job Type

This chart provides timeline expectations for your permit application. Job classifications set target timeframes for DCRA reviews – based on square footage, scope, and use. Reviews by other agencies may take additional time. If your project requires a review from DC Water or Commission of Fine Arts (CFA) you must contact these agencies directly to confirm permit application requirements.

REQUIRED PLAN REVIEW & APPROVALS			
HOMEOWNERS CENTER JOBS <i>DCRA's Goal to Complete: 2 Business Days</i>	Digital Walk-Thru (E) <i>DCRA's Goal to Review: 1 Business Day</i>	<i>DCRA's Goal to Review: 30 Business Days</i>	
Applications for owner occupied 1 & 2 Family Homes Only	Reviewed via ProjectDox	Reviewed via ProjectDox	
Driveway – New	Alteration, Repair and Demolition Project(s) – Less than 1,000 sq. ft. (total work area) in existing building are limited by the following:	Two-Family Conversions with no work – Provide drawings with (MEP) plans required for building permit and inspection approval	Additions, Foundations – 3,000 sq. ft. and over
Drywall – Repair/replace not more than 500 sq. ft.	1. No new public utility connections (electric, gas, water/sewer) 2. No change in use or occupant load 3. No food, licensed medical facility, childcare or Community Residential Facility (CRF) uses	Accessory structure (shed, garage) – Less than 3000 sq. ft.	New Building(s)
Fences – New/replacement		Additions – Less than 3,000 sq. ft. (total of all floors)	Sheeting & Shoring – 3,000 sq. ft. and over
Interior remodeling/alteration and repair – No more than 500 sq. ft. including bathrooms, kitchens without major structural change or removal or erection of interior load-bearing walls or impact on the sharing / party walls	Retaining Wall – 4 ft. to 6 ft. height maximum, measured from bottom of footing (on private property)	Alterations or repairs – Less than 3,000 sq. ft. (total of all floors)	Underpinings – with Party Walls
Interior non-load bearing wall demolition	Decks – Less than 500 sq. ft. and less than 10 ft. above grade	Antenna	Alteration/Repairs – 3,000 sq. ft. and over
Porch & Steps – Repair to existing on private property	Exterior Building Cleaning – With water, chemical or sand blasting	Capacity Placard with plans	<i>Any job not specifically listed in one of the other categories</i>
Retaining Walls – Less than 4 ft. in height maximum, measured from bottom of footing and land disturbance is greater than 500 sq. ft. (on private property)	Awning or Canopy (on private property)	Demolition – Less than 10,000 sq. ft.	Revisions of Approved Permits 3,000 sq. ft. and over
Accessory Structure (Garage/Shed) – No more than 500 sq. ft. and 15 ft. high; alteration & repair of existing; no change in use	Sign(s) – Less than 20 sq. ft. in area. (on private property)	Excavation, Sheeting & Shoring – Less than 3,000 sq. ft. total	Tenant Layout – 3,000 sq. ft. and over
Addition to Single-Family Dwelling – Up to 500 sq. ft.; no more than 1 story high at ground level; no party walls, no removal of exterior or load bearing wall	Special sign(s) – Changes to existing and renewal(s)	Foundation to Grade – Less than 3,000 sq. ft.	
One-Level Decks – Less than 500 sq. ft. and less than 10 ft. above grade	Existing Porch & Steps - Repair existing (on private property) not in Historic or Commission of Fine Arts (CFA) jurisdictions	Projection into Public Space	
Window/Door Replacement/Repair – If your property is in a Historic or CFA jurisdiction, you must get approval before you apply for a permit	Underground Storage Tank	Retaining Wall	
Roof Repairs/Replacement – No structural changes	Christmas Tree or Fireworks Stand	Revisions to approved permit – Less than 3,000 sq. ft. (total of all floors)	
	Pool(s) – Less than 400 sq. ft.	Tenant layout – Less than 3,000 sq. ft. in new building	
	Soil borings – Subject to DDOE approval	Underpinning – No party walls less than 3,000 sq. ft.	
	Supplemental Permit – Electrical, mechanical, plumbing	Sidewalk Café Construction Approval	
	Tent/Stage – For special events only	Swimming Pool – Over 400 sq. ft. tower cranes	
	No Addition(s)	Solar Reviews – Reviewed by the Green Building Program	
		Third Party Review	
		Revisions to approved permits – Less than 3000 sq. ft. (total of all floors) revision to permits approved through ProjectDox, must be submitted in ProjectDox.	
MUST BE SUBMITTED BY THE HOMEOWNER OR WITH THE HOMEOWNER'S AUTHORIZATION			CLASS CATEGORIES AA- 10,000 sq. feet or more A- 6,000 sq. feet – 10,000 sq. feet B- 4,000 sq. feet – 6,000 sq. feet C- 2,000 sq. feet – 4,000 sq. feet D- 2,000 sq. feet or less (Includes ALL Additions) E- 1,000 sq. feet or less